

For superior performance, all RT London furniture should be reviewed annually. Simple cleaning and maintenance will ensure user safety and superior performance of your RT London furniture.

Keep in mind when moving products, always use 2 people for safety.

## CLEANING

### WOOD VENEER SURFACES

- Clean all surfaces frequently with a soft cloth using a mild soap.
- Apply solution to the cloth, not on the wood surface, and move the cloth with the grain.
- Remove any liquids that come in contact with wood surfaces with a blotting action.
- Avoid exposure of furniture to strong sunlight. The wood underneath the finish may change color from prolonged exposure to sunlight.

### LAMINATE AND VINYL SURFACES

- Clean with a mild soap solution.
- Wipe the entire surface, and follow up with a clean, dry soft cloth.

### SOLID WOOD SURFACES

- Clean all surfaces frequently with a soft cloth using a mild soap
- Apply solution to the cloth, not on the wood surface, and move the cloth with the grain.
- Immediately remove any liquids that come in contact with wood surfaces with a blotting action.
- Lift objects to move them, never pull them across the finished surface.
- Avoid exposure of furniture to extremes of heat and cold, or to wide humidity variances.
- Do not leave plastic, vinyl or rubber items on finished, solid wood surfaces. Sustained contact may cause deterioration of the finish due to possible chemical reaction between the plastic, vinyl or rubber and the catalyzed lacquer finish.
- Avoid exposure of furniture to strong sunlight. The wood underneath the finish may change color from prolonged exposure to sunlight.
- Avoid exposure of solid wood to harsh solvents (nail polish remover, acetates, etc.) as it will cause finish deterioration.

### FABRIC

- Fabric surfaces may be vacuumed for cleaning. All surfaces should be vacuumed, including crevices and any recesses.
- Fabrics consist of a variety of materials. Be cautious when using cleaning agents on fabric. Select test area on the fabric that is not clearly visible to verify the performance of any cleaning agent.
- If you are in doubt, contact RT London Customer Service with the name and color of the fabric being cleaned.
- Upholstered products left in direct sunlight may experience color fading and/or weakening of the fibers.
- With continued use, fabric on cushions may exhibit wrinkles. These can be kept to a minimum by fluffing the cushions.
- If wrinkles persist, fabric can be treated with a steamer.
- Over time, subtle wrinkles are part of the maturing process of an upholstered piece of furniture.
- Regular cleaning by a professional upholstery cleaner typically prolongs the life of most fabrics.

## MAINTENANCE

Performing proper maintenance on the mechanical parts of your furniture will enhance the durability and operation of each product.

**FASTENERS.** Check all visible screws, deco-bolts, bolts, nuts, etc. to ensure they are tightened securely. Pay particular attention to bed platforms and guard rails.

**GLIDES.** Inspect all furniture glides to make sure they are intact and functioning.

**HINGES.** Ensure that all hinges are secure and fastened using the intended fasteners.

**LEVELING.** Wardrobes and armoires have leveling hardware at the base. When the wardrobe or armoire is set in place, it should be leveled. Proper door and drawer alignment and function can be achieved only when the unit is level. Re-level units whenever they are moved for cleaning or maintenance.

**ADJUSTMENT.** All mechanical parts are inspected and adjusted prior to shipment. However, mechanisms such as drawer slides can jar out of alignment during shipment. If any drawers do not operate properly, contact your sales representative or RT London Customer Service.

**USAGE.** Ensure that all furniture is being used for its intended purpose. Furniture being used for purposes other than what it was designed for is not covered under the RT London warranty.

## FURNITURE IDENTIFICATION TAGS

RT London furniture has been labeled with product model numbers and production dates. These identification tags provide information on your product that will be beneficial when calling our customer service number.

Generally, identification tags are located in discreet areas on permanent surfaces. For example, on desks, the identification tags are located on the underside of the desk top, dressers and chests the tag is on the underside of the top in the drawer area. Most products have tags in similar areas.